



STATE OF WEST VIRGINIA
Offices of the Insurance Commissioner
Company Analysis and Examinations Division

Managing General Agent (MGA)
Renewal Application – Agency Producer

Foreign Corporations (W. Va. Code §31d-15-1501 et seq.), Foreign Limited partnerships (W. Va. Code §47-9-49), Foreign Limited Liability Companies (W. Va. Code §31B-10-1001 et seq.), or Limited Liability Partnerships (W. Va. Code §47B-10-4) must apply to the West Virginia Secretary of State for authority to do business in the State of West Virginia. You may not operate as an MGA or otherwise engage in the business of insurance under any name other than the name the organization is licensed under in West Virginia, or your own individual name.

- 1) Name of MGA Organization: _____
- 2) FEIN: _____
- 3) Business Address: _____

- 4) MGA Contact Name: _____
Title: _____
Telephone Number: _____ E-mail Address _____
- 5) State of Domicile: _____ Incorporation Date: _____
- 6) List insurer(s) for which you act as a MGA for (include mailing address and NAIC #):
 - a) _____

 - b) _____

 - c) _____

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7) State duties expected to perform for insurer(s):

8) List producer(s) who act under the MGA (include full name and NPN #):

a) _____

b) _____

c) _____

9) List kind(s) of insurance expected to sell for insurer(s):

10) Has the business entity or any owner, officer, partner, director, or an organization with which the business entity was associated, ever been the subject of a disciplinary action by an insurance regulatory agency or any other professional licensing agency?

Yes No

If yes, you must attach to this application:

- a) a written statement identifying the type of license and explaining the circumstances of each incident;
- b) a certified copy of the Notice of Hearing or charging document which states the charges or allegations; and,
- c) a certified copy of the official document which demonstrates the resolution of the charges or final judgement.

11) Has the business entity or any owner, officer, partner, director, or an organization with which the business entity was associated ever been charged for, or convicted of, plead nolo contendere to, a felony or misdemeanor (exclude minor traffic violations)?

Yes No

If yes, you must attach to this application:

- a) a written statement explaining the circumstances of each incident;
- b) a certified copy of the charging document; and,
- c) a certified copy of the official document which demonstrates the resolution of the charges or final judgment.

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12) Is the business entity or any owner, officer, partner, director, or an organization with which the business entity was associated a party to, or been found liable in any lawsuit or arbitration proceeding involving allegations of fraud, misappropriation or conversion of funds, misrepresentation or breach of fiduciary duty?

Yes No

If yes, you must attach to this application:

- a) a written statement explaining the circumstances of each incident;
- b) a certified copy of the charging document; and,
- c) a certified copy of the official document which demonstrates the resolution of the charges or final judgment.

I hereby certify that there is/are a written contract(s) in force with the insurer(s) listed in Item #6, and that the contract(s) contain(s) the minimum provisions required by W. Va. Code §33-37-3, and that the contract(s) contain(s) no provisions contrary to West Virginia law.

I further certify that in the event any provisions are found to be contrary to West Virginia law, those provisions will be null and void.

Type or Print Name

Signature (of Person listed in Item #4)

Title

Date

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