



STATE OF WEST VIRGINIA
Offices of the Insurance Commissioner
Company Analysis and Examinations Division

Captive Insurance Company in West Virginia
Biographical Affidavit

To the extent permitted by law, this affidavit will be kept confidential by the state insurance regulatory authority.

Full Name and Address of the present or proposed Captive Insurance Company under which this biographical statement is being required (Do Not Use Group Names):

In connection with the above-named entity, I herewith make representations and supply information about myself as hereinafter set forth. (Attach addendum or separate sheet if space hereon is insufficient to answer any question fully.) IF ANSWER IS "NO" OR "NONE," SO STATE.

1. Affiant's Full Name (Initials Not Acceptable): _____

2. a. Have you ever had your name changed? _____ If yes, give the reason of change: _____

b. Other names used at any time: _____

3. Affiant's Social Security Number (last 4): _____

4. Government Identification Number if not a U.S. Citizen: _____

5. Date of Birth: _____ (MM/DD/YYYY) Place of Birth: _____

6. Affiant's Occupation or Profession: _____

7. Affiant's Business Address: _____

Business Telephone: _____

8. List your residences for the last ten (10) years starting with your current address giving:

<u>Dates</u>	<u>Address</u>	<u>City, State and Zip Code</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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9. Education and Training: (Dates, Names, Location and Degrees)

College/University: _____

Graduate Studies: _____

Other Training: _____

10. List of memberships in professional societies and associations:

11. Present/Proposed position with the applicant company _____

12. List a complete employment record for the past twenty (20) years, whether compensated or otherwise (up to and including present jobs, positions, partnerships, owner of an entity, administrator, manager, operator, directorates or officerships). List the most recent first and attach additional pages if the space provided is insufficient.

Beginning/Ending
 Dates (MM/YY) _____ - _____ Employer's Name _____
 Address _____ City: _____
 State/Province _____ Country _____ Postal Code: _____
 Phone: _____ Offices/Positions Held: _____ Supervisor/Contact: _____

Beginning/Ending
 Dates (MM/YY) _____ - _____ Employer's Name _____
 Address _____ City: _____
 State/Province _____ Country _____ Postal Code: _____
 Phone: _____ Offices/Positions Held: _____ Supervisor/Contact: _____

Beginning/Ending
 Dates (MM/YY) _____ - _____ Employer's Name _____
 Address _____ City: _____
 State/Province _____ Country _____ Postal Code: _____
 Phone: _____ Offices/Positions Held: _____ Supervisor/Contact: _____

Beginning/Ending
 Dates (MM/YY) _____ - _____ Employer's Name _____
 Address _____ City: _____
 State/Province _____ Country _____ Postal Code: _____
 Phone: _____ Offices/Positions Held: _____ Supervisor/Contact: _____

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13. a. Have you ever been in a position which required a fidelity bond? _____
If any claims were made on the bond give details: _____

- b. Have you ever been denied an individual or position schedule fidelity bond, or had a bond cancelled or revoked? _____ If yes, give details: _____

14. List any professional, occupational and vocational licenses (including licenses to sell securities) issued by any public or governmental licensing agency or regulatory authority or licensing authority that you presently hold or have held in the past. (State date license was issued, issuer of license, date terminated, reasons for termination.)

15. In responding to the following, if the record has been sealed or expunged, and the affiant has personally verified that the record was sealed or expunged, an affiant may respond "No" to the question. Have you ever:
- a. Been refused an occupational, professional, or vocational license or permit by any regulatory authority, or any public administrative, or governmental licensing agency? _____
 - b. Had any occupational, professional, or vocational license or permit you hold or have held, been subject to any judicial, administrative, regulatory, or disciplinary action? _____
 - c. Been placed on probation or had a fine levied against you or your occupational, professional, or vocational license or permit in any judicial, administrative, regulatory, or disciplinary action? _____
 - d. Been charged with, or indicted for, any criminal offense(s) other than civil traffic offenses? _____
 - e. Pled guilty, or nolo contendere, or been convicted of, any criminal offense(s) other than civil traffic offenses? _____
 - f. Had adjudication of guilt withheld, had a sentence imposed or suspended, had pronouncement of a sentence suspended, or been pardoned, fined, or placed on probation, for any criminal offense(s) other than civil traffic offenses? _____
 - g. Been subject to a cease and desist letter or order, or enjoined, either temporarily or permanently, in any judicial, administrative, regulatory, or disciplinary action, from violating any federal, state law or law of another country regulating the business of insurance, securities or banking, or from carrying out any particular practice or practices in the course of the business of insurance, securities or banking? _____

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- h. Been, within the last ten (10) years, a party to any civil action involving dishonesty, breach of trust, or a financial dispute? _____
- i. Had a finding made by the Comptroller of any state or the Federal Government that you have violated any provisions of small loan laws, banking or trust company laws, or credit union laws, or that you have violated any rule or regulation lawfully made by the Comptroller of any state or the Federal Government? _____
- j. Had a lien or foreclosure action filed against you or any entity while you were associated with that entity? _____

If the response to any question above is answered “Yes”, please provide details including dates, locations, disposition, etc. Attach a copy of the complaint and filed adjudication or settlement as appropriate.

16. List any entity subject to regulation by an insurance regulatory authority that you control directly or indirectly. The term “control” (including the terms “controlling,” “controlled by” and “under common control with”) means the possession, direct or indirect, of the power to direct or cause the direction of the management and policies of a person, whether through the ownership of voting securities, by contract other than a commercial contract for goods or non-management services, or otherwise, unless the power is the result of an official position with or corporate office held by the person. Control shall be presumed to exist if any person, directly or indirectly, owns, controls, holds with the power to vote, or holds proxies representing, ten percent (10%) or more of the voting securities of any other person.

17. Do [Will] you or members of your immediate family individually or cumulatively subscribe to or own, beneficially or of record, 10% or more of the outstanding shares of stock of any entity subject to regulation by an insurance regulatory authority, or its affiliates? An “affiliate” of, or person “affiliated” with, a specific person, is a person that directly, or indirectly through one or more intermediaries, controls, or is controlled by, or is under common control with, the person specified. If the answer is “Yes”, please identify the company or companies in which the cumulative stock holdings represent 10% or more of the outstanding voting securities. _____

18. Have you ever been adjudged a bankrupt? _____ If yes, provide details: _____

19. To your knowledge has any company or entity for which you were an officer or director, trustee, investment committee member, key management employee or controlling stockholder, had any of the following events

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occur while you served in such capacity? If yes, please indicate and give details. When responding to questions (b) and (c) affiant should also include any events within twelve (12) months after his or her departure from the entity.

- a. Been refused a permit license or certificate of authority by any regulatory authority, or Governmental-licensing agency? _____
- b. Had its permit, license, or certificate of authority suspended, revoked, canceled, non-renewed, or subjected to any judicial, administrative, regulatory, or disciplinary action (including rehabilitation, liquidation, receivership, conservatorship, federal bankruptcy proceeding, state insolvency, supervision or any other similar proceeding)? _____
- c. Been placed on probation or had a fine levied against it or against its permit, license, or certificate of authority in any civil, criminal, administrative, regulatory, or disciplinary action? _____

Note: If an affiant has any doubt about the accuracy of an answer, the question should be answered in the positive and an explanation provided.

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Dated and signed this _____ day of _____, 20_____ at _____ I hereby certify under penalty of perjury that I am acting on my own behalf, and that the foregoing statements are true and correct to the best of my knowledge and belief.

(Signature of Affiant)

State of _____

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____ by _____, and:

who is personally known to me, or

who produced the following identification: _____

Notary Public

Printed Notary Name

My Commission Expires

[SEAL]

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