



Licensing & Education Division

The West Virginia Department of Insurance encourages you to renew early and electronically. Business Entities may renew the license beginning March 1. Business Entity licenses expire June 30 annually. Renew in three easy steps:

1 Update the address, if needed. [Click here.](#)

Otherwise, go to Step 2.

2 **Renew and pay with credit card or e-check.** The business entity renewal fee is \$200. A late fee of \$25 shall be assessed for any business entity who fails to renew their business entity license by the expiration date. The late fee continues until all required documents and fees have been received for a maximum of one year.

Electronic: [Renewal](#)

Questions? Or if your license cannot be renewed electronically. Contact the Licensing Section at 304-558-0610 or OICAgentLicensing@wv.gov.