West Virginia PreNeed Insurance Affidavit

I,_____,_____,_____
(Print Name) (City) (State)

an employee of_____ Funeral Home, hereby certify that I am a licensed insurance agent of the State of West Virginia, operating under West Virginia Insurance Agent's license number_____.

I certify that for my compliance period ending _____/_____/_____, I have sold only preneed burial insurance contracts and no other insurance products. Although I am currently licensed to sell life, I will continue to sell only preneed burial insurance. The insurance companies for which I am currently authorized to sell preneed burial insurance contracts are:

1._____ 3._____

2._____ 4._____

(List additional insurance companies on a separate sheet of paper)

I understand that if I sell only preneed burial insurance contracts, I need just six hours credit of an approved continuing education program, three hours of which must be approved in ETHICS, by the end of my compliance period (compliance period referenced above).

I further understand that false statements on this affidavit may result in revocation or suspension of my insurance agent's license or other disciplinary action by the West Virginia Insurance Commissioner.

_____ _____
(Signature) (Date)

NOTARY SECTION:
STATE OF WEST VIRGINIA:
COUNTY OF_____, to wit:

_____, after first having been duly sworn, states that, to the best of his or her knowledge or belief, the answers herein given are true and correct.

Taken subscribed and sworn before me this_____ day of _____.

My commission expires: _____.

_____
(Seal) Notary Public

The Affidavit must be returned NO LATER THAN THE END OF YOUR COMPLIANCE PERIOD* to CESupportteam@prometric.com**,** or
Prometric Operations Center
Attn: West Virginia CE Affidavit Processing
6211 Greenleigh Avenue, Suite 400
Middle River, MD 21220

***Please provide an email and phone number in the event there are questions concerning your affidavit.**

_____ _____
Email address Phone number

***Affidavits received more than 3 months before the end of your compliance period will be rejected and must be resubmitted.** As soon as your Affidavit is received and accepted by Prometric, your record will be updated to reflect the reduced continuing education requirement. You should review your compliance status online at www.sircon.com before the end of your compliance period to ensure your record reflects the reduced hour requirement.

(Rev 04-2026)