



STATE OF WEST VIRGINIA
Offices of the Insurance Commissioner
Company Analysis and Examinations Division

FILING FEE GUIDE

LICENSED INSURANCE COMPANIES

Application for Admission, including all documents	\$100.00
Annual Examination Assessment Fee (due July 1).....	\$1,050.00
Annual, initial or renewal license	\$200.00
Certificate of Compliance	\$15.00
Certificate of Deposit.....	\$15.00
Letter of Good Standing.....	\$15.00
Certified Copy of Certificate of Authority.....	\$15.00
Filing of additional paper required by law or furnishing copies thereof.....	\$1.00
Filing of Amended Articles of Incorporation.....	\$50.00
Filing of Amended Bylaws	\$50.00
Filing of Annual Statement (due March 1)	\$100.00

ACCREDITED REINSURERS

Annual Examination Assessment Fee (due July 1).....	\$1,050.00
Application for Admission.....	\$100.00
Filing of Annual Statement (due March 1)	\$100.00

CAPTIVE INSURANCE COMPANY

Application for Admission, including all documents	\$200.00
Application for Admission, license fee.....	\$300.00
Annual Renewal (due May 31)	\$300.00

CERTIFIED REINSURER

Application for Admission.....	n/a
Annual Renewal.....	n/a

CHARITABLE GIFT ANNUITIES

Application for Admission.....	n/a
Annual Renewal.....	n/a

DISCOUNT MEDICAL PLAN ORGANIZATION

Application for Admission.....	\$300.00
Annual Renewal (due May 31)	\$100.00
Annual Renewal (received after May 31)	\$100.00

DISCOUNT PRESCRIPTION DRUG PLAN ORGANIZATION

Application for Registration.....	n/a
Annual Renewal (due May 31)	n/a

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FARMERS' MUTUAL FIRE

Annual Examination Assessment Fee (due July 1)..... \$1,050.00
Filing of Annual Statement (due March 1) \$25.00

FRATERNAL ASSOCIATIONS

Annual Examination Assessment fee (due July 1)..... \$1,050.00
Annual license, initial and renewal (due May 31) \$50.00
Filing of Annual Statement (due March 1) \$25.00
Filing of Amended Articles of Incorporation..... n/a
Filing of Amended Bylaws n/a

HEALTH MAINTENANCE ORGANIZATIONS

Amendment to Original Application..... \$200.00
Annual Examination Assessment Fee (due July 1)..... \$1,050.00
Application for Admission, including all documents \$200.00
Filing of Annual Statement (due March 1) \$100.00

HOSPITAL/MEDICAL/DENTAL/HEALTH SERVICE CORPORATIONS

Annual Examination Assessment Fee (due July 1)..... \$1,050.00
Application for Admission, including all documents \$200.00
Annual Renewal (due May 31) \$200.00

MANAGING GENERAL AGENT

Application for Admission..... \$500.00
Annual Renewal (due May 31) \$200.00
Annual Renewal (received after June 1) \$400.00

PHARMACY AUDITING ENTITY

Application for Registration..... \$500.00
Application for Renewal (due October 1 biennial)..... \$500.00
Application for Renewal (received after October 1)..... \$50.00

PHARMACY BENEFITS MANAGER

Application for Admission Fee \$5,000.00
Application for Renewal (due July 15 biennial) \$5,000.00

PREPAID LIMITED HEALTH SERVICE ORGANIZATIONS

Application for Admission..... \$200.00
Amendment to Original Application..... \$200.00
Annual Renewal (due March 1) \$200.00
Filing of Annual Statement (due March 1) \$25.00
Annual Examination Assessment Fee (due July 1)..... \$1,050.00

PROVIDER SPONSORED NETWORKS

Application for Admission..... \$200.00
Amendment to Original Application..... \$200.00
Filing of Annual Statement (due March 1) \$100.00
Annual Renewal (due March 1) \$200.00
Annual Examination Assessment Fee (due July 1)..... \$1,050.00

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RATE AND FORM FILINGS

Flat filing fee applies per filing, per company \$100.00

RATING ORGANIZATIONS

Application for Admission (License is good for a 3-year period) \$100.00

Annual Renewal..... \$100.00

REINSURANCE INTERMEDIARY

Application for Admission..... \$500.00

Filing Statements Preliminary to Admission \$100.00

Annual Renewal (due between May 1 and June 1)..... \$200.00

Renewal Fee to Reinstate a Lapsed License \$400.00

Filing of Annual Reports..... \$100.00

Filing of Certified Copy of Articles of Incorporation..... \$50.00

Filing of Copy of Bylaws/Charters \$50.00

Filing of Designated Contract..... \$25.00

Filing of Notification of Termination of a Contract..... \$10.00

Filing of Legal Name Change..... \$75.00

Filing of Address Change \$25.00

Filing to Add or Delete Names on the License \$25.00

Filing a Bond or an Errors and Omissions Policy..... \$25.00

Request for Certificate of Condition (or Good Standing)..... \$20.00

RISK PURCHASING GROUPS

Application for Registration..... \$200.00

Modification to Registration \$50.00

RISK RETENTION GROUPS

Filing of Annual Statement Fee (due March 1) \$100.00

Application for Registration..... \$200.00

Modification to Registration..... \$50.00

SURPLUS LINES

Application for Eligibility, including all documents (Foreign/Alien)..... \$100.00

Annual Renewal (due May 1) \$100.00

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THIRD PARTY ADMINISTRATORS

Application for Admission (Home State/Non-Resident)	\$300.00
Application for Registration.....	n/a
Annual Renewal for Home State (due July 1)	\$300.00
Annual Renewal for Non-Resident (due October 1).....	\$200.00
Annual Renewal for Registered (due October 1).....	n/a
Filing of additional paper required by law or furnishing copies thereof.....	\$1.00
Request for Certificate of Good Standing.....	\$25.00
Request for Certificate of Authority	\$25.00
Filing of Certified Copy of Articles of Incorporation (Home State only)	\$50.00
Filing of a copy of Bylaws or Charter (Home State only)	\$50.00

VIATICAL SETTLEMENT PROVIDER

Application for Admission.....	\$600.00
Annual Renewal (due May 31).....	\$300.00
Annual Renewal (received after May 31)	\$600.00

****The WV OIC is now accepting payments for certain filing fees via credit card or ACH. Please visit our Online Payment Portal for the fees we accept.**

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All insurance fees remittances are payable to the “WV Offices of the Insurance Commissioner” except statutory attorney fee of \$10.00 payable to the West Virginia Secretary of State.

Retaliatory provisions apply, in the aggregate, to all taxes and fees.

The information here shown is in summary form. For statutory provisions and definitions see W. Va. Code Chapter 33.

STATUTORY DEPOSITS

Domestic Companies \$100,000

\$100,000 or Certificate from insurance official that a like deposit is being maintained.

\$100,000 or satisfactory evidence of assets maintained within the United States equal to liabilities together with an amount equal to required deposit.

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