



**STATE OF WEST VIRGINIA**  
**Offices of the Insurance Commissioner**  
**Company Analysis and Examinations Division**

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**FILING FEE GUIDE**

**LICENSED INSURANCE COMPANIES**

Application for Admission, including all documents .....	\$100.00
Annual Examination Assessment Fee (due July 1).....	\$1,050.00
Annual, initial or renewal license .....	\$200.00
Certificate of Compliance .....	\$15.00
Certificate of Deposit.....	\$15.00
Letter of Good Standing.....	\$15.00
Certified Copy of Certificate of Authority.....	\$15.00
Filing of additional paper required by law or furnishing copies thereof.....	\$1.00
Filing of Amended Articles of Incorporation.....	\$50.00
Filing of Amended Bylaws .....	\$50.00
Filing of Annual Statement (due March 1) .....	\$100.00

**ACCREDITED REINSURERS**

Annual Examination Assessment Fee (due July 1).....	\$1,050.00
Application for Admission.....	\$100.00
Filing of Annual Statement (due March 1) .....	\$100.00

**CAPTIVE INSURANCE COMPANY**

Application for Admission, including all documents .....	\$200.00
Application for Admission, license fee.....	\$300.00
Annual Renewal (due May 31) .....	\$300.00

**CERTIFIED REINSURER**

Application for Admission.....	n/a
Annual Renewal.....	n/a

**CHARITABLE GIFT ANNUITIES**

Application for Admission.....	n/a
Annual Renewal.....	n/a

**DISCOUNT MEDICAL PLAN ORGANIZATION**

Application for Admission.....	\$300.00
Annual Renewal (due May 31) .....	\$100.00
Annual Renewal (received after May 31) .....	\$100.00

**DISCOUNT PRESCRIPTION DRUG PLAN ORGANIZATION**

Application for Registration.....	n/a
Annual Renewal (due May 31) .....	n/a

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**FARMERS' MUTUAL FIRE**

Annual Examination Assessment Fee (due July 1)..... \$1,050.00
Filing of Annual Statement (due March 1)..... \$25.00

**FRATERNAL ASSOCIATIONS**

Annual Examination Assessment fee (due July 1)..... \$1,050.00
Annual license, initial and renewal (due May 31) ..... \$50.00
Filing of Annual Statement (due March 1)..... \$25.00
Filing of Amended Articles of Incorporation..... n/a
Filing of Amended Bylaws ..... n/a

**HEALTH MAINTENANCE ORGANIZATIONS**

Amendment to Original Application..... \$200.00
Annual Examination Assessment Fee (due July 1)..... \$1,050.00
Application for Admission, including all documents ..... \$200.00
Filing of Annual Statement (due March 1)..... \$100.00

**HOSPITAL/MEDICAL/DENTAL/HEALTH SERVICE CORPORATIONS**

Annual Examination Assessment Fee (due July 1)..... \$1,050.00
Application for Admission, including all documents ..... \$200.00
Annual Renewal (due May 31)..... \$200.00

**MANAGING GENERAL AGENT**

Application for Admission..... \$500.00
Annual Renewal (due May 31)..... \$200.00
Late Filing Fee of Annual Renewal (June 1)..... \$400.00

**PHARMACY AUDITING ENTITY**

Application for Admission..... \$500.00
Annual Renewal (due 2 years after initial license date)..... \$500.00
Late Filing Fee of Annual Renewal ..... \$50.00

**PHARMACY BENEFIT MANAGERS**

Initial Application Fee ..... \$2,500.00
Renewal Application Fee ..... \$1,500.00

**PREPAID LIMITED HEALTH SERVICE ORGANIZATIONS**

Application for Admission..... \$200.00
Amendment to Original Application..... \$200.00
Annual Renewal (due March 1)..... \$200.00
Filing of Annual Statement (due March 1)..... \$25.00
Annual Examination Assessment Fee (due July 1)..... \$1,050.00

**PROFESSIONAL EMPLOYER ORGANIZATION OR GROUP**

Application for Admission..... \$300.00
Annual Renewal (due July 1)..... \$300.00
Application for Admission of a Limited License..... \$200.00

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**PROVIDER SPONSORED NETWORKS**

Application for Admission.....	\$200.00
Amendment to Original Application.....	\$200.00
Filing of Annual Statement (due March 1) .....	\$100.00
Annual Renewal (due March 1).....	\$200.00
Annual Examination Assessment Fee (due July 1).....	\$1,050.00

**RATE AND FORM FILINGS**

Flat filing fee applies per filing, per company .....	\$100.00
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**RATING ORGANIZATIONS**

Application for Admission (License is good for a 3-year period) .....	\$100.00
Annual Renewal.....	\$100.00

**REINSURANCE INTERMEDIARY**

Application for Admission.....	\$500.00
Filing Statements Preliminary to Admission .....	\$100.00
Annual Renewal (due between May 1 and June 1).....	\$200.00
Renewal Fee to Reinstate a Lapsed License .....	\$400.00
Filing of Annual Reports.....	\$100.00
Filing of Certified Copy of Articles of Incorporation .....	\$50.00
Filing of Copy of Bylaws/Charters .....	\$50.00
Filing of Designated Contract.....	\$25.00
Filing of Notification of Termination of a Contract.....	\$10.00
Filing of Legal Name Change.....	\$75.00
Filing of Address Change .....	\$25.00
Filing to Add or Delete Names on the License.....	\$25.00
Filing a Bond or an Errors and Omissions Policy.....	\$25.00
Request for Certificate of Condition (or Good Standing).....	\$20.00

**RISK PURCHASING GROUPS**

Application for Registration.....	\$200.00
Modification to Registration .....	\$50.00

**RISK RETENTION GROUPS**

Filing of Annual Statement Fee (due March 1) .....	\$100.00
Application for Registration.....	\$200.00
Modification to Registration .....	\$50.00

**SURPLUS LINES**

Application for Admission, including all documents (Foreign/Alien) .....	\$100.00
Filing of Annual Statement (due March 1) .....	\$100.00

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**THIRD PARTY ADMINISTRATORS**

Annual Renewal for Home State (due July 1) .....	\$300.00
Annual Renewal for Non-Resident (due October 1).....	\$200.00
Annual Renewal for Registered (due October 1).....	n/a
Filing of additional paper required by law or furnishing copies thereof.....	\$1.00
Request for Certificate of Good Standing.....	\$25.00
Request for Certificate of Authority .....	\$25.00
Application for Admission (Home State/Non-Resident) .....	\$300.00
Application for Registration.....	n/a
Filing of Certified Copy of Articles of Incorporation (Home State only) .....	\$50.00
Filing of a copy of Bylaws or Charter (Home State only) .....	\$50.00

**VIATICAL SETTLEMENT PROVIDER**

Application for Admission.....	\$600.00
Annual Renewal (due May 31) .....	\$300.00
Late Filing Fee of Annual Renewal .....	\$600.00

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All insurance fees remittances are payable to the “WV Offices of the Insurance Commissioner” except statutory attorney fee of \$10.00 payable to the West Virginia Secretary of State.

Retaliatory provisions apply, in the aggregate, to all taxes and fees.

The information here shown is in summary form. For statutory provisions and definitions see W. Va. Code Chapter 33.

## **STATUTORY DEPOSITS**

Domestic Companies \$100,000

\$100,000 or Certificate from insurance official that a like deposit is being maintained.

\$100,000 or satisfactory evidence of assets maintained within the United States equal to liabilities together with an amount equal to required deposit.

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