



# West Virginia Investigator 1

<b>SALARY</b>	\$3,288.42 - \$5,715.17 Monthly \$39,461.00 - \$68,582.00 Annually	<b>LOCATION</b>	Kanawha County, WV
<b>JOB TYPE</b>	Full-Time Permanent	<b>JOB NUMBER</b>	INS26014
<b>DEPARTMENT</b>	Revenue - Insurance Commission	<b>OPENING DATE</b>	01/07/2026
<b>CLOSING DATE</b>	1/16/2026 11:59 PM Eastern	<b>LOCATION OF VACANCY</b>	KANAWHA

## Nature of Work

Position No.: 0704P00074  
 Posting No.: INS26014  
 Division: Legal  
 Office Location: 900 Pennsylvania Avenue, Charleston, WV 25302

**\*\*\*This job opportunity is not in the classified service and is not covered by the West Virginia Division of Personnel merit system\*\*\***

The Legal Division of the WV Offices of the Insurance Commissioner provides legal counsel to the agency and staff, drafts and promulgates statutes, investigates code/rule violations, responds to litigation, hearings, and coordinates receivership activities.

The ideal candidate will be responsible for performing the following duties:

- Under general supervision, the selected candidate will obtain evidence of reported fraud, civil regulatory violations and/or other violations of the rules and regulations of a state agency or of state and/or federal laws or involving claims for damages, fines, or penalties by a state agency.
- Involves direct public contact work as well as contact with insurance company representatives and lawyers.
- Performs related investigative work as required.
- Works in a team environment with all divisions of state agencies and/or outside agencies or organizations.
- Makes recommendations for suggested regulatory compliance actions and/or hearing requests.
- Public discourse requires professional attitude and adherence to all DOP and OIC personnel policies at all times.
- Other duties as assigned.

## Minimum Qualifications

**Training:** Bachelor's degree from an accredited college or university.

**OR**

**Substitution:** Additional experience as described below may substitute for the required training at the rate of one (1) year of experience for every thirty (30) semester hours of training.

**AND**

**Experience:** One (1) year of full-time or equivalent part-time paid experience in law enforcement or investigative work or in determining eligibility for credit, insurance or government programs.

### **For Lottery only:**

Two (2) years of full-time or equivalent part-time paid investigative, law enforcement, surveillance, accounting/auditing, and/or business operations, lottery operations, and/or casino operations, or gaming operations experience. Preference may be shown to applicants with investigative experience in casino or gaming operations.

**Special Requirements:** Possession of a valid driver's license and the availability of an automobile is required. Qualification to possess and use firearms may be required.

## Other Information

PG: 14 \$39,461 - \$68,582

Market Rate: \$61,044

Note: Applicants who are interested in this job opportunity may complete an application at:

<https://personnel.wv.gov/SiteCollectionDocuments/Application.pdf> ([Download PDF reader](#)) and apply directly to the following:

Email: [Christina.N.Wickline@wv.gov](mailto:Christina.N.Wickline@wv.gov)

Mail: Christina Wickline, 900 Pennsylvania Avenue, 9th Floor, Charleston, WV 25302

**\*\*\*Please include posting number INS26014 on the application\*\*\***

Please note: Applications of current or former state employees that are mailed directly to DOP or completed via DOP's online method are not forwarded to the OIC.

Come join our team!

We believe our employees deserve the best to make sure they have a great work-life balance. The WV Offices of the Insurance Commissioner offers a great benefit package that includes:

- Holidays - Minimum of 12 paid holidays
- Leave Accrual - Ample Annual (starting at 4.61 hours a pay period) and Sick Leave (5.55 hours a pay period) Accrual
- Medical Insurance - Insurance through Public Employees Insurance Agency (PEIA) with several plan options and Flexible Benefits through Mountaineer Flex Benefits to cover additional needs
- Life Insurance - Free \$10,000 Basic Life Insurance and additional life insurance offered at a low cost to you

- Retirement - Mandatory retirement where the employee contributes a portion of their annual salary and the employer also contributes, in addition to an optional 457 deferred compensation retirement plan

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**Employer**

West Virginia

**Phone**

(304) 558-3950

**Address**

1900 Kanawha Blvd. East  
Building 3 Suite 500  
Charleston, West Virginia, 25305

**Website**

<http://personnel.wv.gov>