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INS20005
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INSUR POLICY & RATE ANAL 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF REVENUE
INSURANCE COMMISSION
RATES & FORMS
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: JOB DUTIES: UNDER GENERAL SUPERVISION, ANALYZES LIFE AND HEALTH RATE, FORM AND BINDER FILINGS. MUST REVIEW FILINGS TO DETERMINE COMPLIANCE WITH WEST VIRGINIA CODE, LEGISLATIVE RULES, INFORMATIONAL LETTERS AND FEDERAL STATUTES. CORRESPOND WITH CARRIERS ON FILING ISSUES TO REACH FINAL DISPOSITION. CORRESPOND WITH INSURANCE REPRESENTATIVES, CONSUMERS AND THE NAIC ON INSURANCE ISSUES. MUST HAVE KNOWLEDGE OF LIFE AND HEALTH PRODUCTS INCLUDING MAJOR MEDICAL, LONG-TERM MEDICAL, LONG-TERM CARE, DISABILITY AND LIFE INSURANCE. MUST HAVE STRONG WRITTEN AND VERBAL COMMUNICATION SKILLS, AS WELL AS STRONG COMPUTER AND MATH SKILLS. PREFERENCE MAY BE GIVEN TO CANDIDATES WITH EXPERIENCE IN THE PATIENT PROTECTION AND AFFORDABLE CARE ACT, OR WITH PREVIOUS EXPERIENCE IN RATE AND FORM OR BINDER FILINGS.
OASIS #0704P00190

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY.
SUBSTITUTION: DESIGNATION AS A CHARTERED LIFE UNDERWRITER (CLU), CHARTERED PROPERTY AND CASUALTY UNDERWRITER (CPCU), CHARTERED FINANCIAL CONSULTANT (CHFC) OR FELLOW OF THE LIFE MANAGEMENT INSTITUTE (FLMI).
OR
EXPERIENCE AS DESCRIBED BELOW MAY BE SUBSTITUTED FOR THE REQUIRED TRAINING ON A YEAR-FOR-YEAR BASIS.
EXPERIENCE: THREE (3) YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT AS AN INSURANCE AGENT, BROKER, POLICY EXAMINER, RATE ANALYST, ADJUSTER OR INVESTIGATOR WITH AN

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REGULATORY AGENCY IN THE AREAS OF LIFE, PROPERTY
AND CASUALTY OR ACCIDENT AND HEALTH OR IN A
TECHNICAL CAPACITY IN AN INSURANCE REGULATORY
AGENCY OR EXPERIENCE IN A MATHEMATICAL,
STATISTICAL OR ACTUARIAL FIELD.
PROMOTIONAL ONLY: TWO (2) YEARS OF EXPERIENCE AS
AN INSURANCE POLICY AND RATE ANALYST 1 MAY
SUBSTITUTE FOR THE REQUIRED TRAINING AND
EXPERIENCE.

SALARY: PAY GRADE 015 \$31,164.00 - \$57,660.00

DEADLINE: AUGUST 02, 2019

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
KATHRYN MULLINS
OFFICES OF THE INSURANCE COMMISSIONER
900 PENNSYLVANIA AVENUE
CHARLESTON, WV 25302

PLEASE INCLUDE POSTING NUMBER INS20005 ON APPLICATION