



**STATE OF WEST VIRGINIA**  
**Offices of the Insurance Commissioner**  
**Financial Conditions Division**

Mailing Address:  
 Financial Conditions  
 PO Box 50540  
 Charleston, WV 25305-0540

Telephone: (304) 558-2100  
 Facsimile: (304) 558-1365  
 Email: financial.conditions@wvinsurance.gov  
 www.wvinsurance.gov

Location:  
 Financial Conditions  
 1124 Smith Street, Rm 102  
 Charleston, WV 25301

**WV Offices of the Insurance Commissioner**  
**Rate and Form Filing Fees**

Senate Bill 479, effective June 6, 2002, amends Section 34, Article 6, Chapter 33 of the W. Va. Code. As amended, all rate, rule and form filings submitted to the WV Offices of the Insurance Commissioner after June 30, 2002 will be subject to the new filing fee structure. Please see the chart below for details. If you have any questions, please contact the Rates and Forms Division at (304) 558-2094.

Form Filing	\$50.00
Rule Filing	\$75.00
Rate Filing	\$75.00

New Rate and Form Filing Fee Structure:

Type of Filing:	Files per Type:	Cost per Filing:
Form	\$50.00	\$50.00
Form/Rule	\$50.00 + \$75.00	\$125.00
Rate/Form	\$75.00 + \$50.00	\$125.00
Rate	\$75.00	\$75.00
Rate/Rule	\$75.00 + \$75.00	\$150.00
Rate/Rule/Form	\$75.00 + \$75.00 + \$50.00	\$200.00
Rule	\$75.00	\$75.00

All filings must be submitted in **SERFF** (System for Electronic Rate and Form Filing) and all filing fees must be remitted via **EFT** through **SERFF**.

**RATING ORGANIZATIONS:**

Application for Admission* .....	\$100.00
Annual Renewal.....	\$100.00

\*The License is good for a 3 year period.



**STATE OF WEST VIRGINIA**  
**Offices of the Insurance Commissioner**  
**Financial Conditions Division**

Mailing Address:  
 Financial Conditions  
 PO Box 50540  
 Charleston, WV 25305-0540

Telephone: (304) 558-2100  
 Facsimile: (304) 558-1365  
 Email: financial.conditions@wvinsurance.gov  
 www.wvinsurance.gov

Location:  
 Financial Conditions  
 1124 Smith Street, Rm 102  
 Charleston, WV 25301

**AGENTS LICENSING & EDUCATION**

Annual license (per Appointment) .....	\$25.00
Annual license of excess lines broker .....	\$200.00
Examination - Administered by ASI.....	\$75.00
Examination – Administered by Pearson Vue .....	\$110.00
Letter of Certification .....	\$5.00
Letter of Clearance.....	\$10.00
C. E. Reinstatement.....	\$5.00 per hr
(Completed after Compliance Date)	
Application for Resident/Non-Resident License .....	\$25.00
Annual Renewal.....	\$25.00
Resident License	
Non-Resident License	
Late Renewal Fee for Resident/Non-Resident.....	\$50.00
Company Appointments .....	\$25.00
Annual Renewal Appointments .....	\$25.00
(Domestic Farm Mutuals Pay \$5 for Resident Appointments)	
Application for Surplus Lines Licensee.....	\$200.00
Annual License of Surplus Lines Licensee (due May 31) .....	\$200.00
Late Renewal for Surplus Lines Licensee.....	\$300.00
Business Entity Licensing for Non-Resident .....	\$200.00
Business Entity for Resident.....	\$200.00
Business Entity Licensing Late Renewal .....	\$225.00
Adjustors Application & Late Renewal .....	\$25.00
Emergency Adjustor .....	\$0.00
Application for Viatical Broker Business Entity .....	\$200.00
Renewal Fee for Viatical Broker Business Entity.....	\$200.00
Late Renewal Fee for Viatical Broker Business Entity .....	\$400.00
Application for Viatical Broker Individual .....	\$50.00
Renewal Fee for Viatical Broker Individual .....	\$50.00
Late Renewal Fee for Viatical Broker Individual .....	\$100.00
1033 Waiver.....	\$100.00



**STATE OF WEST VIRGINIA**  
**Offices of the Insurance Commissioner**  
**Financial Conditions Division**

Mailing Address:  
 Financial Conditions  
 PO Box 50540  
 Charleston, WV 25305-0540

Telephone: (304) 558-2100  
 Facsimile: (304) 558-1365  
 Email: financial.conditions@wvinsurance.gov  
 www.wvinsurance.gov

Location:  
 Financial Conditions  
 1124 Smith Street, Rm 102  
 Charleston, WV 25301

**LICENSED INSURANCE COMPANIES**

Application for Admission, including all documents .....	\$100.00
Annual Examination Assessment Fee (due July 1).....	\$1,050.00
Annual license, initial, and renewal (due May 31) .....	\$200.00
Certificate of Compliance, Deposit, or Good Standing (each) .....	\$15.00
Copy of Certificate of Authority (stamped/sealed).....	\$15.00
Filing of additional paper required by law or furnishing copies thereof.....	\$1.00
Filing of Amended Articles of Incorporation.....	\$50.00
Filing of Amended Bylaws .....	\$50.00
Filing of Annual Statement (due March 1) .....	\$100.00
Filing of individual forms per company .....	See Rate and Form Filing Fee above
Filing of individual rates per company .....	See Rate and Form Filing Fee above
Filing of individual rules per company .....	See Rate and Form Filing Fee above

**ACCREDITED REINSURERS**

Annual Examination Assessment Fee (due July 1).....	\$1,050.00
Application for Admission.....	\$100.00
Filing of Annual Statement (due March 1) .....	\$100.00

**CAPTIVE INSURANCE COMPANY**

Application for Admission, including all documents .....	\$200.00
Application for Admission, license fee.....	\$300.00
Annual Renewal (due May 31) .....	\$300.00

**CHARITABLE GIFT ANNUITIES**

Application for Admission.....	\$0.00
Annual Renewal.....	Not Applicable

**DISCOUNT MEDICAL PLAN ORGANIZATION**

Application for Admission.....	\$300.00
Annual Renewal (due May 31) .....	\$100.00
Annual Renewal (received after May 31) .....	\$100.00

**DISCOUNT PRESCRIPTION DRUG PLAN ORGANIZATION**

Application for Registration.....	\$0.00
Annual Renewal (due May 31) .....	\$0.00

**FARMERS' MUTUAL FIRE**

Annual Examination Assessment Fee (due July 1).....	\$1,050.00
Filing of Annual Statement (due March 1) .....	\$25.00

**FRATERNAL ASSOCIATIONS**

Annual Examination Assessment fee (due July 1).....	\$1,050.00
Annual license, initial and renewal (due May 31) .....	\$50.00
Filing of Annual Statement (due March 1) .....	\$25.00
Filing of Bylaws.....	\$50.00



**STATE OF WEST VIRGINIA**  
**Offices of the Insurance Commissioner**  
**Financial Conditions Division**

Mailing Address:  
 Financial Conditions  
 PO Box 50540  
 Charleston, WV 25305-0540

Telephone: (304) 558-2100  
 Facsimile: (304) 558-1365  
 Email: financial.conditions@wvinsurance.gov  
 www.wvinsurance.gov

Location:  
 Financial Conditions  
 1124 Smith Street, Rm 102  
 Charleston, WV 25301

**HEALTH MAINTENANCE ORGANIZATIONS**

Amendment to Original Application.....	\$200.00
Annual Examination Assessment Fee (due July 1).....	\$1,050.00
Application for Admission, including all documents .....	\$200.00
Filing of Annual Statement (due March 1) .....	\$100.00

**HOSPITAL/MEDICAL/DENTAL/HEALTH SERVICE CORPORATIONS**

Annual Examination Assessment Fee (due July 1).....	\$1,050.00
Application for Admission, including all documents .....	\$200.00
Annual Renewal (due May 31) .....	\$200.00

**MANAGING GENERAL AGENT**

Application for Admission.....	\$500.00
Annual Renewal (due June 30) .....	\$200.00

**PROFESSIONAL EMPLOYER ORGANIZATION OR GROUP**

Application for Admission.....	\$300.00
Annual Renewal (due July 1).....	\$300.00
Application for Admission of a Limited License.....	\$200.00

**REINSURANCE INTERMEDIARY**

Application for Admission.....	\$500.00
Filing Statements Preliminary to Admission .....	\$100.00
Annual Renewal (due June 30) .....	\$200.00
Late Filing Fee of Annual Renewal .....	\$400.00
Filing of Annual Reports.....	\$100.00
Filing of Certified Copy of Articles of Incorporation.....	\$50.00
Filing of Copy of Bylaws/Charters .....	\$50.00
Filing of Designated Contract.....	\$25.00
Filing of Notification of Termination of a Contract.....	\$10.00
Filing of Legal Name Change.....	\$75.00
Filing of Address Change .....	\$25.00
Filing to Add or Delete Names on the License.....	\$25.00
Filing a Bond or an Errors and Omissions Policy.....	\$25.00
Request for Certificate of Condition (or Good Standing) .....	\$20.00

**RISK PURCHASING GROUPS**

Application for Registration.....	\$200.00
Modification to Registration .....	\$50.00

**RISK RETENTION GROUPS**

Filing of Annual Statement Fee (due March 1) .....	\$100.00
Application for Registration.....	\$200.00
Modification to Registration .....	\$50.00



**STATE OF WEST VIRGINIA**  
**Offices of the Insurance Commissioner**  
**Financial Conditions Division**

Mailing Address:  
 Financial Conditions  
 PO Box 50540  
 Charleston, WV 25305-0540

Telephone: (304) 558-2100  
 Facsimile: (304) 558-1365  
 Email: financial.conditions@wvinsurance.gov  
 www.wvinsurance.gov

Location:  
 Financial Conditions  
 1124 Smith Street, Rm 102  
 Charleston, WV 25301

**SURPLUS LINES**

Application for Admission, including all documents (Foreign/Alien) .....	\$100.00
Filing of Annual Statement (due March 1) .....	\$100.00

**THIRD PARTY ADMINISTRATORS**

Annual Renewal for Home State (due July 1) .....	\$300.00
Annual Renewal for Non-Resident (due October 31).....	\$200.00
Annual Renewal for Registered (due October 31).....	\$0.00
Filing of additional paper required by law or furnishing copies thereof.....	\$1.00
Request for Certificate of Good Standing.....	\$25.00
Request for Certificate of Authority .....	\$25.00
Application for Admission (Home State/Non-Resident) .....	\$300.00
Application for Registration.....	\$0.00
Filing of Certified Copy of Articles of Incorporation.....	\$50.00
Filing of a copy of Bylaws (or Charter).....	\$50.00

**VIATICAL SETTLEMENT PROVIDER**

Application for Admission.....	\$600.00
Annual Renewal (due May 31) .....	\$300.00
Late Filing Fee of Annual Renewal .....	\$600.00

All insurance fees remittances are payable to the “WV Offices of the Insurance Commissioner” except statutory attorney fee of \$10.00 payable to the West Virginia Secretary of State.

Retaliatory provisions apply, in the aggregate, to all taxes and fees.

The information here shown is in summary form. For statutory provisions and definitions see W. Va. Code Chapter 33.

**STATUTORY DEPOSITS**

Domestic Companies \$100,000

\$100,000 or Certificate from insurance official that a like deposit is being maintained.

\$100,000 or satisfactory evidence of assets maintained within the United States equal to liabilities together with an amount equal to required deposit.