

Mailing Address: Financial Conditions PO Box 50540 Charleston, WV 25305-0540 Telephone: (304) 558-2100 Facsimile: (304) 558-1365 Email: financial.conditions@wvinsurance.gov www.wvinsurance.gov

Location: Financial Conditions 1124 Smith Street, Rm 102 Charleston, WV 25301

Managing General Agent (MGA) Renewal Application – Individual Producer

Foreign Corporations (W. Va. Code §31d-15-1501 et seq.), Foreign Limited partnerships (W. Va. Code §47-9-49), Foreign Limited Liability Companies (W. Va. Code §31B-10-1001 et seq.), or Limited Liability Partnerships (W. Va. Code §47B-10-4) must apply to the West Virginia Secretary of State for authority to do business in the State of West Virginia. You may not operate as an MGA or otherwise engage in the business of insurance under any name other than the name the organization is licensed under in West Virginia, or your own individual name.

1)	Licensed Producer's Name:	
2)	WV License #:	
3)	Residence Address:	
4)	Name of MGA Organization:	
5)	MGA Contact Name:	
Í	Telephone Number:	
	E-mail Address: Business Address:	
	Busiliess Address.	
6)		et as MGA (include mailing addresses and NAIC #):
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	c)	
		(Attach additional sheet(s) if required)
7)	State duties expected to perform	n for insurer(s) listed in #6:
8)	List kinds of insurance expecte	d to sell for insurer(s) listed in #6:

9)	Have you or an organization with which you were associated, ever been the subject of a disciplinary action by an insurance regulatory agency or any other professional licensing agency? Yes No No			
10)	 If yes you must attach to this application: a) a written statement identifying the type of license and explaining the circumstances of each incident; b) a certified copy of the Notice of Hearing or charging document which states the charges or allegations; and c) a certified copy of the official document which demonstrates the resolution of the charges or final judgment. Have you or an organization with which you were associated, ever been charged for, or convicted of, plead nolo contender to, a felony or misdemeanor (exclude minor traffic violations)? Yes No 			
	 If yes you must attach to this application: a) a written statement explaining the circumstances of each incident; b) a certified copy of the charging document; and c) A certified copy of the official document which demonstrates the resolution of the charges or final judgment. 			
11)	Are you or an organization with which you were associated, a party to, or been found liable in any law suit or arbitration proceeding involving allegations of fraud, misappropriation or conversion of funds, misrepresentation or breach of fiduciary duty? Yes No			
	 If yes you must attach to this application: a) a written statement explaining the circumstances of each incident; b) a certified copy of the charging document; and c) a certified copy of the official document which demonstrates the resolution of the charges or final judgment. 			
conta	eby certify that I have a written contract(s) in force with the insurer(s) listed in Item #6, and that the contract(s) hin(s) the minimum provisions required by W. Va. Code §33-37-3, and that the contract(s) contain(s) no isions contrary to West Virginia law.			
	ther certify that in the event any provisions are found to be contrary to West Virginia law, those provisions will all and void.			
Signat	ture (of Person listed in Item #1) Type or Print Name			
	Title			
Date	Name of MGA Organization			

Herewith submitted are the following documents: 1) MGA Renewal Application – Individual Producer (Form MGA-5). Renewal applicants remit a \$200.00 annual license renewal fee. A copy of the insurer's bond and errors and omissions requirements. Proof that the MGA has obtained the bond and errors and omissions coverage required by the insurer. A list of the names and addresses of all insurers doing business in the State of West Virginia with which the producer has a contract to act or for whom the producer acts as an MGA. 6) A copy of any new, renewed, or amended contracts in force with each insurer doing business in the State of West Virginia with which the producer has a contract to act or for whom the producer acts as an MGA. A completed MGA Contract Review Form (Form MGA-3) for each new, renewed, or amended contract submitted. Submit your completed renewal application to: WV Offices of the Insurance Commissioner Financial Conditions Division

Ouestions

Access West Virginia Code at http://www.legis.state.wv.us/legishp.html
E-mail Financial Conditions Division at Financial.Conditions@wvinsurance.gov; or phone at (304) 558-2100

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