



STATE OF WEST VIRGINIA
Offices of the Insurance Commissioner
Financial Conditions Division

Mailing Address:
Financial Conditions
PO Box 50540
Charleston, WV 25305-0540

Telephone: (304) 558-2100
Facsimile: (304) 558-1365
Email: financial.conditions@wvinsurance.gov
www.wvinsurance.gov

Location:
Financial Conditions
1124 Smith Street, Rm 102
Charleston, WV 25301

**Requirements and Procedures for becoming Registered
as a Discount Prescription Drug Plan Organization (“DPDPO”)**

W. Va. Code §33-15E and W.V.C.S.R 114-83. A Discount Prescription Drug Plan Organization means an entity that contracts with providers, pharmacy networks or other discount prescription drug plan organizations to offer access to pharmacy services to plan members at a discount, provides access for discount pharmacy drug plan members to the services in exchange for fees, dues, charges or other consideration, and determines the charges to plan members.

*Complete the following to become registered in West Virginia and submit to the address above.
All of the information must be received in its entirety or the application may be returned unprocessed.*

1. A fully completed Discount Prescription Drug Plan Organization Registration Form (DPDP-1).