

West Virginia Workers' Compensation
Adjuster Training Seminar
August 25, 2009

The West Virginia Offices of the Insurance Commissioner will be conducting an adjuster training seminar designed to provide information regarding the statutes and rules governing the management of claims in West Virginia.

❖ **When:** August 25, 2009 – Registration will begin at 8:30am and seminar will end at 4:00pm

❖ **Where:** Charleston Town Center Marriott, Charleston, WV

Presentations will focus on basic claims handling requirements and adjuster functions in injury and occupational disease claims, with an emphasis on the day to day mechanics of adjusting claims that involve both common and unusual fact patterns. The seminar will present an opportunity for OIC staff to review the basic requirements of claims decisions in various types of claims and to direct adjusters toward best practices in a practical and useful format.

ENROLLMENT FORM

A seminar fee of \$50 is required. This is non refundable and you must be registered no later than August 18, 2009. A continental breakfast and buffet lunch will be provided on the day of the seminar. Overnight accommodations can be made by contacting the Charleston Town Center Marriott at 1-800-228-9290 or

<http://www.marriott.com/hotels/travel/crwwv?groupCode=insinsa&app=resvlink&fromDate=8/24/09&toDate=8/25/09>

Please include the group code **INSINSA** in order to receive a special rate of \$109.00.

If you would like to register online, please copy and paste the following link into your web browser <http://epay.wvsto.com/processePay/default.aspx?GUID=8DB5D2B5-5DB6-4BE8-8BE9-1B0549E157A6> or send the completed enrollment form below with a check to Barbara Hudson, Rate Analyst, Offices of the Insurance Commissioner, 1124 Smith Street, Charleston, WV 25301, e-mail at Barbara.Hudson@wvinsurance.gov or phone at 304-558-6279 ext. 1266.

Name: _____ Company Name: _____

Company Title: _____

Address 1: _____ Address 2: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ E-mail Address: _____