SURPLUS LINES LICENSEES
2010 LATE RENEWAL APPLICATION

WEST VIRGINIA OFFICES of the INSURANCE COMMISSIONER

For License Year 6-1-2010 thru 5-31-2011

After 5-31-2011, the 2010 Late renewal form will not be accepted. Licenses with a 5-31-2010 non-renewal date will be considered cancelled if application and payment have not been received by 5-31-2011.

WV License #/NPN# _____

PRINT Full Name: _____ _____ _____
(Last) (First) (Middle)

Residence Mailing Address: _____

_____
(City) (State) (Zip)

Telephone #:_____ Email: _____

☐ *Check if this is new contact information*

Residents -- If you have moved from West Virginia to another state, contact our office before proceeding.

Non-Residents – If you have moved to another state, you must hold a resident license in your new state of domicile. We will verify your license status through the NAIC's Producer Database.

CASH cannot be accepted. Payment must be made by check or money order.

Please record:

CHECK # _____
Date of Check _____
AMOUNT: $500.00 ***(payable to WV Offices of the Insurance Commissioner)***

Attached is the $500.00 fee ($200.00 for 2010 renewal, plus $100.00 late fee and $200.00 for 6-1-2011 thru 5-31-2012 license year) for renewal of my West Virginia Surplus Lines license.

RENEWAL LICENSE PRINT – After a renewal fee has been received and posted, a surplus lines licensee will be able to print the renewed license for the 6-1-2011 thru 5-31-2012 license year. To determine if payment has been posted, a producer can review the record at www.wvinsurance.gov, under SBS Links. If the Expiration date indicates 5-31-2012, this means the renewal payment was received and posted and the renewal license may be printed from the WVOIC website.

Signature: _____ Date: _____

Mail Late Renewal form and fee to:

Regular Mail:
WVOIC-Agents Licensing & Education
PO Box 50541
Charleston WV 25305-0541

or

Overnight Address:
WVOIC-Agents Licensing & Education
1124 Smith St.
Charleston WV 25301