

**INDIVIDUAL PRODUCERS**  
**2010 LATE RENEWAL APPLICATION**  
*WEST VIRGINIA OFFICES of the INSURANCE COMMISSIONER*

*For License Year 6-1-2010 thru 5-31-2011*

WV License # \_\_\_\_\_

PRINT Full Name: \_\_\_\_\_  
(Last Name) (First) (Middle)

Residence Mailing Address: \_\_\_\_\_

Check if this is a new address

**Residents** -- If you have moved from West Virginia to another state, contact our office before proceeding.

**Non-Residents** – If you have moved to another state, you must hold an Active resident license in your new state.

**CASH cannot be accepted. Payment must be made by check or money order.**

**Please record:**

CHECK # \_\_\_\_\_ Date of Check \_\_\_\_\_  
AMOUNT: \$75.00 (payable to WV Offices of the Insurance Commissioner)  
**(\$50.00 for Late renewal PLUS \$25.00 for license year 6-1-2009 thru 5-31-2010)**

Attached is the \$75.00 fee for renewal of my West Virginia producer's license (\$50.00 for the license year June 1, 2008, thru May 31, 2009, AND \$25.00 for renewal for license year 6-1-2009 thru 5-31-2010). I understand that I must be re-appointed to any insurance company I intend to represent in West Virginia and I will contact the company(ies) and advise them to submit the proper appointment and fee to the West Virginia Insurance Department.

**RENEWAL LICENSE PRINT** – After a renewal fee has been received and posted to the Agents Licensing database, a producer will be able to print the renewed license for the 6-1-2009 thru 5-31-2010 license. **To determine if payment has been posted**, a producer can review the record at [www.wvinsurance.gov](http://www.wvinsurance.gov), under Quick Search. If the Expiration date indicates 5-31-2010, this means the renewal payment was received and posted and the renewal license may be printed.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mail Late Renewal form, attachments, if any, and fee to:

WVIC-Agents Licensing & Education  
PO Box 50541  
Charleston WV 25305-0541

or

Overnight Address:  
1124 Smith St.  
Charleston WV 25301