



State of West Virginia Workers' Compensation Program

Quarterly Update – January 2013

The West Virginia Offices of the Insurance Commissioner is providing this quarterly update highlighting the status and key points of the SAWC workers' compensation program.

-  A Participation agreement has been placed on the SAWC website. This agreement outlines agency responsibilities and expectations. Please read this carefully and contact us if you have any questions or concerns. The agreement can be found here: [SAWC Participation Agreement](#)
-  The Zurich policy has been renewed for the period of July 1, 2012 to June 30, 2013.
-  The WVOIC has developed a webpage that includes claims manuals, policy information and important notices. The webpage is: <http://www.wvinsurance.gov/SAWC.aspx>
-  Zurich Insurance has begun finalizing agency audits for the time period of October 2011 through June 2012. Thank you to all agencies who responded in a timely manner. If you experienced difficulties or have any concerns about your audit and/or procedure then please let us know. Any audit adjustments (credits or debits) will be included in your July 2013 premium invoice.
-  All premium payments have been submitted and processed for the 2nd installment of your workers' compensation policy. Thank you for your payment and cooperation.
-  The WVOIC maintains and updates contact and location information. If any changes are made, please notify us as soon as possible to ensure coverage is provided.

-  **Reminder:** Please report all claims within **24 hours** of notification but no later than 5 business days. Please encourage injured employees to use a provider within our CompNet managed health plan.

-  In addition to the Zurich and Gallagher safety professionals, the SAWC program manager, Tom Judy, has been making contact with several agencies and providing safety services as a part of the SAWC program. Tom is available to all agencies for safety assessments and evaluations as well as claims management processes to help all participants reduce loss experience.

If you have any questions concerning your workers' compensation policy or if you would like information on how to reduce your workers' compensation claims, please contact Tom Judy at 304-558-6279 ext. 1127 or via email at Thomas.Judy@wvinsurance.gov.