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MARKET CONDUCT ANALYST 1
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF REVENUE
INSURANCE COMMISSION
LEGAL
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: SPECIAL QUALIFICATIONS DESIRED: EXPERIENCE IN HEALTH INSURANCE CLAIMS PROCESSING, FORM FILING, UNDERWRITING OR UTILIZATION REVIEW IS STRONGLY PREFERRED AT THIS POSITION PRIMARILY INVOLVES ANALYSIS OF HEALTH AND LIFE INSURANCE COMPANIES. UNDER GENERAL SUPERVISION, PERFORMS BEGINNING LEVEL PROFESSIONAL WORK IN THE MARKET ANALYSIS OF THE BUSINESS PRACTICES, POLICIES AND RATES OF INSURANCE COMPANIES, RESIDENT AGENTS, BROKERS, NON-RESIDENT AGENTS, THIRD-PARTY ADMINISTRATORS, AGENCIES AND OTHER REGULATED ENTITIES TO ENSURE COMPLIANCE WITH APPLICABLE INSURANCE LAWS AND REGULATIONS. ANALYZES DATA FROM INSURER'S ANNUAL STATEMENT, A VARIETY OF REGULATORY DATABASES AND OTHER SOURCES ON MARKETING MATERIALS, ADVERTISING PRACTICES, CLAIMS PRACTICES, UNDERWRITING PROCEDURES AND PATTERNS OF CONSUMER COMPLAINTS; TESTS FOR LEVEL OF COMPLIANCE WITH STATUTES AND REGULATIONS. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM A REGIONALLY ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY.
SUBSTITUTION: AN INSURANCE DESIGNATION OF CHARTERED PROPERTY CASUALTY UNDERWRITER (CPCU), CHARTERED LIFE UNDERWRITER (CLU), FELLOW LIFE MANAGEMENT INSTITUTE (FMLI) OR EXPERIENCE AS DESCRIBED BELOW MAY SUBSTITUTE FOR THE REQUIRED TRAINING ON A YEAR-FOR-YEAR BASIS.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE AS AN INSURANCE REGULATOR OR IN INSURANCE COMPANY OPERATIONS SUCH AS BUSINESS OR PROGRAM ANALYSIS, UNDERWRITING, COMPLIANCE, INTERNAL AUDITING, RATING, CLAIMS, INSURANCE COMPANY EXAMINER,

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FINANCIAL INSTITUTION EXAMINER, PREMIUM AUDITOR,
INSURANCE COMPANY ANALYST, OR CLOSELY RELATED
FIELD.

SALARY: PAY GRADE 017 \$35,028.00 - \$64,812.00

DEADLINE: NOVEMBER 08, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
KATHRYN MULLINS
OFFICES OF THE INSURANCE COMMISSIONER
900 PENNSYLVANIA AVENUE
CHARLESTON, WV 25302

PLEASE INCLUDE POSTING NUMBER INS170014 ON APPLICATION