INSUR POLICY & RATE ANAL 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF REVENUE
INSURANCE COMMISSION
RATES & FORMS
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: SPECIAL QUALIFICATIONS DESIRED: EXPERIENCE IN RATE RULE AND FORM FILING REVIEWS. EXPERIENCE WITH SERFF. KNOWLEDGE OF WV CODE, REGULATIONS, GUIDLINES AND ACA.
JOB DUTIES: REVIEWING AND ANALYZING LIFE AND HEALTH RATE, RULE AND FORM FILINGS. REVIEW FILINGS TO DETERMINE COMPLIANCE WITH WV CODE, REGULATIONS, AND GUIDELINES. IF FILINGS ARE NOT IN COMPLIANCE MUST WORK WITH CARRIER TO RESOLVE ISSUES BEFORE FINAL DISPOSITION. CORRESPONDENCE WITH INSURANCE REPRESENTATIVES, RATING ORGANIZATIONS AND OTHER INDUSTRY PROFESSIONALS ON INSURANCE ISSUES. ANALYZE AND PREPARE REPORTS FOR INTERNAL AND EXTERNAL USERS. PARTICIPATE IN INTERNAL WORKGROUPS OR EXTERNAL WORKGROUPS. ASSIST IN REPORTING RATE DATA TO HHS AND PREPARING GRANT REPORTS. ASSIST IN IMPLEMENTATION AND UPDATES OF ACA. MUST HAVE KNOWLEDGE OF WV CODE, REGULATIONS, GUIDELINES, ACA AND SERFF. MUST HAVE STRONG COMPUTER AND COMMUNICATION SKILLS.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY.
SUBSTITUTION: EXPERIENCE AS DESCRIBED BELOW MAY BE SUBSTITUTED FOR THE REQUIRED TRAINING ON A YEAR-FOR-YEAR BASIS.
OR
DESIGNATION AS A CHARTERED LIFE UNDERWRITER (CLU), CHARTERED PROPERTY AND CASUALTY UNDERWRITER (CPCU), CHARTERED FINANCIAL CONSULTANT (CHFC) OR FELLOW OF THE LIFE MANAGEMENT INSTITUTE (FLMI).
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT AS AN INSURANCE AGENT, BROKER, POLICY EXAMINER, RATE ANALYST, ADJUSTER OR INVESTIGATOR WITH AN

INSURANCE COMPANY OR GOVERNMENTAL INSURANCE REGULATORY AGENCY IN THE AREAS OF LIFE, PROPERTY AND CASUALTY OR ACCIDENT AND HEALTH OR IN A TECHNICAL CAPACITY IN AN INSURANCE REGULATORY AGENCY.

SALARY: PAY GRADE 015 $31,164.00 - $57,660.00

DEADLINE: NOVEMBER 23, 2014

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
KATHRYN MULLINS
INSURANCE COMMISSION
1124 SMITH STREET
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER INS150014 ON APPLICATION