MARKET CONDUCT EXAMINER 1
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF REVENUE
INSURANCE COMMISSION
MARKET CONDUCT, INSURANCE COMMISSION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER GENERAL SUPERVISION, PERFORMS ENTRY LEVEL PROFESSIONAL WORK IN THE MARKET CONDUCT EXAMINATION OF THE BUSINESS PRACTICES, POLICIES AND RATES OF INSURANCE COMPANIES, RESIDENT AGENTS, BROKERS, NON-RESIDENT AGENTS, THIRD-PARTY ADMINISTRATORS, INSURANCE AGENCIES AND OTHER REGULATED ENTITIES TO ENSURE COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS. AS PART OF AN ON-SITE MARKET CONDUCT EXAMINATION TEAM, EXAMINES INSURANCE COMPANY RECORDS, FILES AND PRACTICES. MAY BE ASSIGNED TO A SPECIALTY AREA IN LARGE, COMPLEX EXAMINATIONS. PREPARES ASSIGNED SECTIONS OF THE FINAL EXAMINATION REPORT. ON-SITE MARKET CONDUCT WORK REQUIRES EXTENSIVE TRAVEL IN AND OUTSIDE WEST VIRGINIA. ASSIGNMENTS MAY RANGE FROM THREE WEEKS TO SIX MONTHS. EXTENSIVE TRAVEL IS REQUIRED; REIMBURSEMENT FOR TIME AND EXPENSES INCURRED TRAVELING TO AND FROM EXAMINATION SITE IS LIMITED TO ONE TRIP EVERY TWO WEEKS. PERFORMS RELATED WORK AS REQUIRED.
SPECIAL QUALIFICATIONS DESIRED; AS TECHNICAL PROFICIENCY IS ACQUIRED, INCUMBENT WILL BE EXPECTED TO DEMONSTRATE PROGRESS TOWARD ACCREDITED INSURANCE EXAMINER (AIE) DESIGNATION WITHIN A SPECIFIED TIME PERIOD; PREFERENCE MAY BE GIVEN TO APPLICANTS WHO HAVE MADE PROGRESS TOWARD EARNING A CPCU, FLMI, CLU, RHU OR SIMILAR PROFESSIONAL DESIGNATIONS.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM A REGIONALLY ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY.
SUBSTITUTION: AN INSURANCE CERTIFICATION OF CHARTERED PROPERTY CASUALTY UNDERWRITER (CPCU), CHARTERED LIFE UNDERWRITER (CLU), OR FELLOW LIFE MANAGEMENT INSTITUTE (FLMI) OR EXPERIENCE

AS DESCRIBED BELOW MAY BE SUBSTITUTED FOR THE REQUIRED TRAINING ON A YEAR-FOR-YEAR BASIS. EXPERIENCE: FIVE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE AS AN INSURANCE AGENT, BROKER, EXAMINER, ADJUSTER, UNDERWRITER, PREMIUM AUDITOR OR INVESTIGATOR WITH AN INSURANCE COMPANY OR INSURANCE REGULATORY AGENCY IN THE AREAS OF LIFE, ACCIDENT AND HEALTH, OR PROPERTY AND CASUALTY.

SALARY: PAY GRADE 018 $37,140.00 - $68,712.00

DEADLINE: APRIL 28, 2014

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
KATHRYN MULLINS
INSURANCE COMMISSION
1124 SMITH STREET
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER INS140033 ON APPLICATION