

DATE: JUNE 07, 2013
INS130044
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ADMINISTRATIVE LAW JUDGE II
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF REVENUE
INSURANCE COMMISSION
OFFICE OF JUDGES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: CONDUCTS QUASI-JUDICIAL HEARINGS AND RULES ON
MOTIONS MADE AT THE HEARINGS. ISSUES WRITTEN
DECISIONS AND RULINGS ON MOTIONS IN ACCORDANCE
WITH ESTABLISHED PRODUCTIVITY AND QUALITY
STANDARDS. TRAVEL AS REQUIRED FOR HEARINGS
SCHEDULED IN OUTLYING VENUES. RESPONSIBLE FOR
COMMUNICATING WITH THE MANAGING DEPUTY CHIEF
ADMINISTRATIVE LAW JUDGE ON UNRESOLVED POLICY
QUESTIONS. SUPPORT POLICIES AND PRACTICES OF THE
OFFICE OF JUDGES AND CHIEF ADMINISTRATIVE LAW
JUDGE. TWO YEARS OF EXPERIENCE LITIGATING WV
WORKERS' COMPENSATION ISSUES.

REQUIREMENTS: TRAINING: ADMISSION TO THE WEST VIRGINIA STATE
BAR.

EXPERIENCE: THREE YEARS OF FULL-TIME OR
EQUIVALENT PART-TIME PAID EXPERIENCE AS AN
ATTORNEY INCLUDING TRIAL EXPERIENCE OR AS AN
EXAMINER OR ADMINISTRATIVE LAW JUDGE WITH AN
ADMINISTRATIVE BODY, OR A JUDGE OF A COURT OF
RECORD.

SALARY: PAY GRADE 024 \$54,228.00 -\$100,332.00

DEADLINE: JUNE 18, 2013

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
PEGGY CARDEN
PO BOX 50540
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER INS130044 ON APPLICATION