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INSURANCE COMPANY EXAMINER
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF REVENUE
INSURANCE COMMISSION
FINANCIAL CONDITIONS
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER GENERAL SUPERVISION, PERFORMS PROFESSIONAL WORK AT THE FULL-PERFORMANCE LEVEL, WILL CONDUCT EXAMINATION OF INSURANCE COMPANIES WHICH INCLUDES BUT NOT LIMITED TO ANALYSIS OF FINANCIAL STATEMENTS, EXHIBITS AND OTHER REPORTS FILED WITH THE INSURANCE COMMISSIONER. PLAN AND CONDUCT INSURANCE COMPANY EXAMINATIONS IN ACCORDANCE WITH THE NAIC EXAMINER HANDBOOK. ENSURE COMPLIANCE WITH WEST VIRGINIA PRESCRIBED LAWS AND RULES. WRITE THE REPORT OF EXAMINATION AND MANAGEMENT COMMENT LETTER BASED ON THE FINDINGS OF THE EXAMINATION. MAKE RECOMMENDATIONS REGARDING THE OPERATION AND FINANCIAL POSITION OF THE ENTITY IMPROVE PROCEDURES AND CORRECT DEFICIENCIES. MEET WITH COMPANY PERSONNEL, OUTSIDE ATTORNEYS AND ACCOUNTANTS ON MATTERS CONCERNING OPERATIONS. TESTIFIES AT HEARINGS OR OTHER ADMINISTRATIVE PROCEEDINGS CONCERNING EXAMINATION FINDINGS. ASSIST IF NEEDED IN COURT-ORDERED SUPERVISION AND RECEIVERSHIP PROCEEDINGS. PREFERENCE MAY GIVEN TO CANDIDATES WITH KNOWLEDGE OF STATUTORY ACCOUNTING AND AUDITING SKILLS. KNOWLEDGE OF GENERALLY ACCEPTED ACCOUNTING PRACTICES (GAAP) REQUIRED. CANDIDATE MUST HAVE COMPUTER SOFTWARE KNOWLEDGE OF ALL MICROSOFT PRODUCTS AND TEAMMATE. AUDITS CONDUCTED UNDER RISK-FOCUS APPROACH IS ALSO PREFERRED. TRAVEL IS REQUIRED.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH A MAJOR IN ACCOUNTING, FINANCE, INSURANCE, STATISTICS, BUSINESS ADMINISTRATION, ECONOMICS OR RELATED FIELD WITH A MINIMUM OF 18 HOURS IN ACCOUNTING AND 6 HOURS OF BUSINESS LAW.
EXPERIENCE: FOURS YEARS OF FULL-TIME OR EQUIVALENT

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PART-TIME PAID EXPERIENCE IN INSURANCE
EXAMINATION, PROFESSIONAL ACCOUNTING OR AUDITING.
SUBSTITUTION: DESIGNATION AS A CERTIFIED FINANCIAL
EXAMINER BY THE SOCIETY OF FINANCIAL EXAMINERS MAY
BE SUBSTITUTED FOR THE REQUIRED EXPERIENCE. FULL-
TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE AS AN
INSURANCE COMPANY FINANCIAL ANALYST MAY BE
SUBSTITUTED ON A YEAR-FOR-YEAR BASIS FOR UP TO TWO
YEARS OF THE INSURANCE EXAMINATION EXPERIENCE.
SPECIAL REQUIREMENT: CERTIFIED FINANCIAL EXAMINER
(CFE) AS RECOGNIZED BY THE SOCIETY OF FINANCIAL
EXAMINERS OR RECOGNITION AS A CERTIFIED PUBLIC
ACCOUNTANT (CPA) IN WEST VIRGINIA.

SALARY: PAY GRADE 022 \$47,352.00 - \$87,612.00

DEADLINE: DECEMBER 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
CAMMIE WHEELER
PO BOX 50540
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER INS130016 ON APPLICATION