

DATE: OCTOBER 12, 2010

INS110013

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INSUR POLICY & RATE ANAL 3

CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF REVENUE
INSURANCE COMMISSION
RATES & FORMS
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: *****INTERNAL POSTING ONLY*****
UNDER GENERAL SUPERVISION, PERFORMS PROFESSIONAL WORK AT ADVANCED LEVEL AND IS A LEAD WORKER. REVIEWS AND ANALYSIS OF INSURANCE CARRIER FORMS, RULES AND RATE FILINGS TO WEST VIRGINIA CODE, RULES AND PROCEDURES TO DETERMINE IF THEY ARE LEGAL AND THE RATES ADEQUATE, EQUITABLE AND NOT EXCESSIVE. ASSIST IN RESEARCHING AND ANALYZING THE CODE, OTHER STATES CODES, FEDERAL REGULATIONS AND INDUSTRY MANUALS REGARDING FORMS AND PLANS. PARTICIPATE IN WORKGROUPS AS NEEDED. PREPARE INTERNAL AND EXTERNAL REPORTS AND BE ABLE TO COMMUNICATE EFFECTIVELY BOTH ORALLY AND IN WRITING WITH VARIOUS STAKEHOLDERS. MUST HAVE STRONG COMPUTER SKILLS AND KNOWLEDE OF SERFF SYSTEM. RESPONSIBLE FOR TRAINING ANALYST I AND II POSITIONS. MUST HAVE ADVANCED KNOWLEDGE OF HEALTH, LIFE, ANNUITIES, DISABILTY AND LONG TERM CARE. WILL BE RESPONSIBLE FOR ASSISTING WITH IMPLEMENTATION OF PATIENT PROTECTION & AFFORDABLE CARE ACT (PPACA) AND WILL BE RESPONSIBLE FOR ASSISTING WITH THE IMPLEMENTATION OF THIS LEGISLATION. WILL BE RESPONSIBLE FOR ASSISTING WITH THE ACTUARIAL PROJECTS RESULTING FROM THE HHS PPACA PREMIUM REVIEW GRANT. RESPONSIBLE FOR INTERSTATE COMPACT CALLS AND REALTED ACTIVITIES. EXPERIENCE WITH RATE, RULE AND FORM FILINGS RELATED TO LIFE AND HEALTH LINES OF INDIVIDUAL HEALTH, GROUP HEALTH, LONG TERM CARE, DISABILITY AND LIFE.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY.
SUBSTITUTION: EXPERIENCE AS DESCRIBED BELOW MAY BE SUBSTITUTED FOR THE REQUIRED TRAINING ON A

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YEAR-FOR-YEAR BASIS.

OR

DESIGNATION AS A CHARTERED LIFE UNDERWRITER (CLU),
CHARTERED PROPERTY AND CASUALTY UNDERWRITER
(CPCU), CHARTERED FINANCIAL CONSULTANT (CHFC) OR
FELLOW OF THE LIFE MANAGEMENT INSTITUTE (FLMI).
EXPERIENCE: FIVE YEARS OF FULL-TIME OR EQUIVALENT
PART-TIME PAID EMPLOYMENT AS AN INSURANCE AGENT,
BROKER, POLICY EXAMINER, RATE ANALYST, ADJUSTER
OR INVESTIGATOR WITH AN INSURANCE COMPANY OR
GOVERNMENTAL INSURANCE REGULATORY AGENCY IN THE
AREAS OF LIFE, PROPERTY AND CASUALTY OR ACCIDENT
AND HEALTH OR IN A TECHNICAL CAPACITY IN AN
INSURANCE REGULATORY AGENCY.

SALARY: PAY GRADE 016 \$33,036.00 - \$61,128.00

DEADLINE: OCTOBER 23, 2010

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
Cammie Wheeler
PO BOX 50540
Charleston, WV 25305

PLEASE INCLUDE POSTING NUMBER INS110013 ON APPLICATION