ASSOC GENERAL COUNSEL
EXEMPT POSITION VACANCIES 001

LOCATION: DEPARTMENT OF REVENUE
INSURANCE COMMISSION
EXECUTIVE
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER ADMINISTRATIVE DIRECTION, SUCCESSFUL CANDIDATE WILL PROVIDE LEGAL SUPPORT TO HEALTH POLICY DIVISION, AND THE LEGAL DIVISION. WILL ASSIST IN ESTABLISHING LEGAL POLICIES, WILL BE RESPONSIBLE FOR THE DRAFTING OF ADMINISTRATIVE REGULATIONS AND PROPOSED LEGISLATION; CONSULTING WITH LOWER LEVEL ATTORNEYS ON THE INTERPRETATION OR COURT OPINIONS AND STATUTES. PROVIDE SUPPORT TO THE GRANT ADMINISTRATION FOR THE WV CONNECT PROGRAM SPECIFICALLY INCLUDES THE HEALTH INSURANCE EXCHANGE, AND ENSURE COMPLIANCE UNDER THE ACA (AFFORDABLE CARE ACT). PERFORMS COMPLEX AND ADVANCED LEVEL RESEARCH ON MATTERS OF SIGNIFICANT PUBLIC INTEREST. ADVISES GENERAL COUNSEL AND AGENCY OFFICIALS ON COMPLEX LEGAL ISSUES RELATED TO DEPARTMENT PROGRAMS AND LAWS. REQUIRES KNOWLEDGE OF HEALTH INSURANCE AND THE RULES, REGULATIONS, POLICIES AND PROCEDURES RELATED TO THE WV CONNECT PROGRAM. PERFORM RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: ADMISSION TO PRACTICE LAW IN THE STATE OF WEST VIRGINIA.
EXPERIENCE: EIGHT YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN THE PRACTICE OF LAW, INCLUDING TRAIL EXPERIENCE IN ADMINISTRATIVE OR JUDICIAL PROCEEDINGS.
SUBSTITUTION: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT AS AN ATTORNEY WITH THE AGENCY TO WHICH ASSIGNED SHALL BE CONSIDERED THE EQUIVALENT OF TWO YEARS OF OTHER QUALIFYING EXPERIENCE.

SALARY: PAY GRADE 024 $54,228.00 -$100,332.00

DEADLINE: OCTOBER 19, 2010

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
CAMMIE WHEELER
PO BOX 50540
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER INS110010 ON APPLICATION