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INSURANCE COMPANY EXAMINER  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF REVENUE  
INSURANCE COMMISSION  
FINANCIAL CONDITIONS  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER CLOSE SUPERVISION, PERFORMS PROFESSIONAL WORK AT THE FULL PERFORMANCE LEVEL, CONDUCTS FINANCIAL, COMPLIANCE, AND MARKETPLACE PERFORMANCE EXAMINATIONS OF DOMESTIC OR FOREIGN INSURANCE COMPANIES ADMITTED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. REVIEWS AND MONITORS EACH COMPANY'S FINANCIAL CONDITION AND METHODS OF DOING BUSINESS FOR COMPLIANCE WITH THE LAWS, RULES AND STATEMENTS OF POLICY. PREPARES COMPANY FINANCIAL AND OPERATING PROCEDURE REPORTS. WORK IS PERFORMED INDEPENDENTLY WITHIN THE OUTLINES OF ESTABLISHED POLICIES AND PROCEDURES. KNOWLEDGE OF MANUAL AND COMPUTERIZED ACCOUNTING SYSTEMS AND THEIR APPLICABLE INTERNAL CONTROLS. KNOWLEDGE OF PERSONAL COMPUTERS AND THE USE OF WORD, EXCEL, ACCESS, TEAMMATE AND ACL SOFTWARE. KNOWLEDGE OF NAIC GUIDELINES FOR EXAMINATIONS, INSURANCE RATING UNDERWRITING CLAIMS, AND POLICYHOLDER SERVICES UTILIZING RISK FOCUS APPROACH. KNOWLEDGE OF GENERALLY ACCEPTED ACCOUNTING PRACTICES (GAAP) AND STATEMENTS OF STATUTORY ACCOUNTING PRINCIPLES (SSAP). KNOWLEDGE OF COMMERCIAL LAW AND GENERAL ECONOMIC CONDITIONS. ABILITY TO INTERPRET AND RELATE INSURANCE LAWS, RULES, POLICIES AND INDUSTRY GUIDELINES. ABILITY TO DETERMINE POTENTIAL RISKS AND PLAN/ORGANIZE TIME AND RESOURCES IN AN EFFECTIVE MANNER. KNOWLEDGE IN PREPARING PROFESSIONAL WRITTEN FINANCIAL REPORTS. ABILITY TO DETECT IRREGULARITIES AND ISSUES OF NONCOMPLIANCE. ABILITY TO INTERPRET EXAMINATION PROCEDURES AND FINDINGS WITH COMPANY OFFICIALS. ABILITY TO TESTIFY IN COURT AS AN EXPERT WITNESS OR ASSIST IN COURT-ORDERED SUPERVISION OR RECEIVERSHIP PROCEEDINGS IF NEEDED. TRAVEL IS REQUIRED. PERFORMS RELATED WORK AS REQUIRED.

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REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH A MAJOR IN ACCOUNTING, FINANCE, INSURANCE, STATISTICS, BUSINESS ADMINISTRATION, ECONOMICS OR RELATED FIELD WITH A MINIMUM OF 18 HOURS IN ACCOUNTING AND 6 HOURS OF BUSINESS LAW.  
EXPERIENCE: FOURS YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN INSURANCE EXAMINATION, PROFESSIONAL ACCOUNTING OR AUDITING.  
SUBSTITUTION: DESIGNATION AS A CERTIFIED FINANCIAL EXAMINER BY THE SOCIETY OF FINANCIAL EXAMINERS MAY BE SUBSTITUTED FOR THE REQUIRED EXPERIENCE. FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE AS AN INSURANCE COMPANY FINANCIAL ANALYST MAY BE SUBSTITUTED ON A YEAR-FOR-YEAR BASIS FOR UP TO TWO YEARS OF THE INSURANCE EXAMINATION EXPERIENCE.  
SPECIAL REQUIREMENT: CERTIFIED FINANCIAL EXAMINER (CFE) AS RECOGNIZED BY THE SOCIETY OF FINANCIAL EXAMINERS OR RECOGNITION AS A CERTIFIED PUBLIC ACCOUNTANT (CPA) IN WEST VIRGINIA.

SALARY: PAY GRADE 022 \$47,352.00 - \$87,612.00

DEADLINE: AUGUST 07, 2010

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
CAMMIE WHEELER  
PO BOX 50540  
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER INS100064 ON APPLICATION