

Office of Inspector General Fraud Unit's function is to investigate and compile extensive investigative reports of allegations of conventional insurance fraud, Workers' Compensation-related fraud and health care fraud associated with insurance claims. Investigations are conducted in regard to criminal activity and violations of the state code and reports are prepared for and presented to state and federal prosecutors for prosecution.

Classified Positions:

- Forensic Accountant Auditor
- Information Systems Specialist
- Insurance Fraud Investigator
- Workers Compensation Investigator



Office of Judges processes and decides appeals filed by injured workers or employers of Workers' Compensation claim adjuster's case management decisions.

Classified Positions:

- Administrative Law Judge
- Hearings Examiner

Rates and Forms Section is responsible for reviewing and approving rate, form and rule filings from carriers to ensure the rates are adequate and nondiscriminatory and the forms and rules are fair and adhere to the rules and statute of West Virginia.

Classified Positions:

- Insurance Policy and Rate Analyst



As a state agency, we are required to hire from a certified register maintained by the West Virginia Division of Personnel (DOP). To have your name added to the certified register you will need to

fill out an Application for Examination, list the position(s) you would be interested in and submit it to the DOP. Your application will be scored based upon education, work experience and test scores if DOP requires examinations for the position(s) of interest. To be considered for a vacancy, your name must appear on the certified register for the vacant position classification and be ranked either in the top ten or in the ninetieth percentile.

If you have any questions about the application process or need further assistance, please contact the DOP Staffing Services Section. They can be contacted by telephone at: **(304) 558-3950.**

The mailing address is:

**WV Division of Personnel
Staffing Services
Building 6, 4th Floor,
1900 Kanawha Boulevard East
Charleston, WV 25305**

<http://www.state.wv.us/admin/personnel>



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