



State of West Virginia Workers' Compensation Program

Quarterly Update – April 2013

The West Virginia Offices of the Insurance Commissioner is providing this quarterly update highlighting the status and key points of the SAWC workers' compensation program.

-  The FY2014 SAWC policy renewal information is being reviewed by Zurich. You will receive invoices in June 2013 that will include agency specific premium information including payroll by classification, emods and rating adjustments. The 1st premium installment will be due in July 2013. The invoice will include the agency audit results for the period of October 2011 – June 2012.
-  A new SAWC 219 form has been placed on the SAWC website. The form was revised to meet the Dept. of Personnel's requirements. The form is located here: [SAWC 219 Form - REVISED](#). **Please begin using this form immediately.**
-  A Participation agreement has been placed on the SAWC website. This agreement outlines agency responsibilities and expectations. Please read this carefully and contact us if you have any questions or concerns. The agreement can be found here: [SAWC Participation Agreement](#)
-  The WVOIC has developed a webpage that includes claims manuals, policy information and important notices. The webpage is: <http://www.wvinsurance.gov/SAWC.aspx>
-  The WVOIC maintains and updates contact and location information. If any changes are made, please notify us as soon as possible to ensure coverage is provided.
-  **Reminder:** Please report all claims within **24 hours** of notification but no later than 5 business days. Please encourage injured employees to use a provider within our CompNet managed health plan.

 In addition to the Zurich and Gallagher safety professionals, the SAWC program manager, Tom Judy, has been making contact with several agencies and providing safety services as a part of the SAWC program. Tom is available to all agencies for safety assessments and evaluations as well as claims management processes to help all participants reduce loss experience.

If you have any questions concerning your workers' compensation policy or if you would like information on how to reduce your workers' compensation claims, please contact Tom Judy at 304-558-6279 ext. 1127 or via email at Thomas.Judy@wvinsurance.gov.